

INFORMATION TECHNOLOGY SUB (FINANCE) COMMITTEE

Wednesday, 9 March 2016

Minutes of the meeting of the Information Technology Sub (Finance) Committee held at the Guildhall EC2 at 11.30 am

Present

Members:

Deputy Roger Chadwick (Chairman)	Sylvia Moys
Jeremy Mayhew (Deputy Chairman)	Graham Packham
Randall Anderson	Deputy John Tomlinson
Deputy John Chapman	James Tumbridge

Officers:

Susan Attard	- Deputy Town Clerk
Christopher Braithwaite	- Town Clerk's Department
Peter Kane	- Chamberlain
Graham Bell	- Chamberlain's Department
Kevin Mulcahy	- Chamberlain's Department
Simon Woods	- Chamberlain's Department

1. **APOLOGIES**

Apologies were received from Nigel Challis and Chris Punter.

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

Jeremy Mayhew declared an interest in item 11 by virtue of having a business relationship with PriceWaterhouseCooper, who had been involved on the project in question.

3. **MINUTES OF THE PREVIOUS MEETING**

RESOLVED – That the public minutes and non-public summary of the meeting held on 15 December 2015 be approved as an accurate record.

Matters Arising

A Member requested that the IT Newsletter be sent to Members as a PDF so that it could be accessed outside of the Corporation's network. The Chamberlain agreed that this could be provided.

4. **REVIEW OF OUTSTANDING ACTIONS**

The Sub-Committee considered a joint report of the Town Clerk and the Chamberlain which provided updates of outstanding actions from previous meetings. The report also provided information of the Sub-Committee's proposed work plan for forthcoming meetings.

Members noted that some recent meetings had clashed with meetings of the Planning and Transportation Committee. The Town Clerk assured Members that there would be no further clashes.

The Chairman noted that an item on the work plan advised Members that they would be considering the extension of the Agilisys contract at their June 2016 meeting. The Chamberlain clarified that the report to that meeting would be to start the process of considering the renewal of the contract, although it was expected that, if the contract was to be extended, the extension would be agreed with at least two years of the Agilisys contract remaining (which expired in September 2018).

RESOLVED – That the Sub-Committee notes the report.

5. **UPDATE ON IT SERVICE PROVISION - PRESENTATION**

The Sub-Committee considered a presentation from the Chamberlain and representatives of Agilisys which provided an update on IT Service Provision since the Committee's last meeting.

The presentation provided Members with information of the number of outages in the previous quarter and the time taken to resolve these, for both the Corporation network and the Police network. The Agilisys representatives advised the Sub-Committee that the number of outages had reduced over the last 12 months.

The presentation also provided Members with details of recent user perception surveys, which had demonstrated significant improvements between November and February for the Corporation network users. The Sub-Committee noted that Members had not been among the users surveyed and it was agreed that Members should be included in future instances of such surveys.

The Chamberlain advised Members that the Department had worked with the City Surveyor's Department to clarify issues regarding the ownership of certain infrastructure assets to avoid similar incidents as that caused by the interruption of an uninterruptable power supply in late 2015. The Chamberlain advised that this had been clarified for the Guildhall Complex, however there were some issues to be resolved regarding ownership of assets in outlying offices.

Members noted that they had not been well informed of the outages in late 2015, particularly when Members were accessing the Corporate network from outside of Guildhall. The Chamberlain advised that there was a process to notify senior officers of such outages regardless of their location, and Members could be included in that notification process.

RESOLVED – That the Sub-Committee notes the presentation.

6. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB COMMITTEE**

There were no questions.

7. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

There were no items of urgent business.

8. **EXCLUSION OF THE PUBLIC**

RESOLVED – That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

Item(s)	Paragraph(s)
9-17	3

9. **NON-PUBLIC MINUTES OF THE PREVIOUS MEETING**

The Sub-Committee approved the non-public minutes of the meeting held on 15 December 2015 as an accurate record.

10. **MINUTES FROM THE MEETING OF THE PROJECTS SUB-COMMITTEE MEETING ON 25 JANUARY - CITY OF LONDON POLICE INTRANET UPGRADE - GATEWAY 2 PROJECT PROPOSAL**

The Sub-Committee received a minute of the Projects Sub-Committee held on 26 January 2016 regarding the City of London Police Intranet Upgrade project.

11. **ORACLE PROGRAMME CLOSURE REPORT - GATEWAY 7**

The Sub-Committee considered and approved a Gateway 7 report of the Chamberlain which provided the Sub-Committee with the project closure report for the Oracle Programme.

12. **IT PRIORITY PROJECTS - UPDATE**

The Sub-Committee noted a report of the Chamberlain provided Members with an update of the progress to date on the IT Priority Projects regarding the End User Device Refresh project, the Joint Network Replacement Programme project, and the Unified Communications project.

13. **IT STORAGE & SERVER USAGE COST MITIGATION PLANS**

The Sub-Committee noted a report of the Chamberlain which provided the Sub-Committee with information of proposals to mitigate cost increases in IT storage and server usage, following discussion of this issue at the Finance Committee meeting in January 2016.

14. **SUPERFAST CITY - UPDATE**

The Sub-Committee noted a report of the Chamberlain which provided Members with an update of the progress to date on the Superfast City Programme (SCP). The programme is aimed at increasing "Superfast" fibre broadband and enhanced wireless coverage (3G/4G/WiFi) across the city.

15. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB COMMITTEE**

There were no non-public questions.

16. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE SUB COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There were no items of urgent business.

17. **MANAGEMENT CHANGE IN IT DIVISION**

The Sub-Committee considered and approved a report of the Chamberlain which sought Members' approval to consult staff on potential changes to the structure of a team within the IT division.

The meeting closed at 1.15 pm

Chairman

Contact Officer: Christopher Braithwaite
tel.no.: 020 7332 1427
christopher.braithwaite@cityoflondon.gov.uk